

**ADDENDUM NO. 1 to RFP #2020-03  
REQUEST FOR PROPOSAL CORONAVIRUS RELIEF FUND GRANTS  
FOR COMMUNITY ASSISTANCE AND HAWAI'I ISLAND  
RECOVERY INITIATIVES FOR MARCH 1, 2020 TO  
DECEMBER 30, 2020**

Please be advised of the following changes, deletion and/or additions.

1. Section 1: ADMINISTRATION. The fourth paragraph is deleted in its entirety and replaced as follows:  
"An organization submitting a proposal must be a non-profit or for-profit organization registered with the State of Hawaii and have on-island resources to deliver services. All eligible organizations must demonstrate the proposed outcomes will yield a direct benefit to the public and accomplish public purposes."

"State of Hawaii" was missing from the second line.

2. Section 2.7, RECOMMENDATION FOR CONTRACT AWARD. The last sentence in the only paragraph is deleted in its entirety and replaced as follows:

"The award recommendation shall be based on the proposal deemed to best further the program goals and objectives outlined in Section 3, and not necessarily on lowest cost."

Added "s" to "objective" and changed "necessary" to "necessarily."

3. Section 3.1.1, Food Assistance. The list of objectives is deleted in its entirety and replaced as follows:

**"Objectives:**

- Purchase of local agricultural, seafood and aquaculture products to stabilize distribution and market disruption as a result of the COVID-19 emergency.
- Purchase of prepared meals using local agricultural, seafood and aquaculture products from restaurants to support these businesses ability to stay in business as a result of COVID-19 emergency restrictions on operations.
- Distribute restaurant prepared meals including local agricultural, seafood and aquaculture products to vulnerable families.
- Purchase shelf-stable foods for distribution to vulnerable families.
- Establish contingencies to ensure vulnerable households have access to food when food drops do not meet demand."

The list of objectives is reformatted for clarity to include bullet points.

4. Section 3.1.3, Community and Family Resilience. The list of objectives is deleted in its entirety and replaced as follows:

**"Objectives:**

- Increase capacity of existing providers to deliver medical, mental, behavioral health and case management services which may include capital improvement projects.

- Delivery of training and technical assistance to organizations and communities to develop wellness and resilience skills.
- Increase access to free legal services to providers to deliver street medicine, outreach, and mobile hygiene services to mitigate COVID-19 effects and compliance with public health precautions.
- Support to Financial Empowerment Centers and Navigation Programs to increase delivery of financial education, counseling, and referral services.
- Support to programs that connect individuals who exited incarceration due to COVID-19 compliance with health precautions to housing and case management services.”

The list of objectives is reformatted for clarity to include bullet points.

5. 3.1.4, Connectivity Enhancement. The list of objectives is deleted in its entirety and replaced as follows:

**“Objectives:**

- Provide capacity to access the internet in neighborhoods that currently have poor to no service/signal.
  - Assure digital access for grade school children – not supported by the Department of Education, public charter schools or private schools – and digital access for the workforce.
  - Support children’s required learning and enrichment with access to tablets.
  - Support access to applications for federal and state public assistance benefits and compliance while remaining safely at home.”

The list of objectives is reformatted for clarity to include bullet points.

6. Section 3.2.1, Business and Non-Profit Grants for Economic Assistance. The lists are deleted in their entirety and replaced as follows:

**“Objectives:**

- Support businesses and nonprofits in their ability to remain open for business and service during the COVID-19 emergency.
- Provide grants to respond to income gaps caused by operational interruptions caused by the COVID-19 emergency when other federal and state relief programs and other financing options are not available. Eligible expenses may include mortgage payment, rent or utilities.
- Provide targeted support for those businesses and non-profits less likely to qualify for federal or state support.
- Provide grants to offset the expense of COVID-19 mitigation measures needed to reopen or remain open safely.
  - Maintain social distancing efforts, avoid new cases of infection, relieve small businesses and non-profits of the added expense for mitigation measures; keep employees and customers safe; move the curve of COVID-19 down and move the curve of economic activity up.
  - Support businesses and non-profits in accessing masks, gloves, wipes, disinfecting supplies, signage and mobile units for businesses traveling to the island to work.
- Provide referrals, training or technical assistance for financial education, business counseling and other services.
- Funding to be delivered via direct reimbursement of expenses including making available lines of credit to facilitate cash flow needs.

- General Program Information:
  - For period March 1, 2020 – December 30, 2020.
  - Eligible business and non-profits shall have no more than 50 employees.
  - Maximum payment up to \$10,000.00 of documented monthly rent, lease, or mortgage payments made to, including payments made to non-governmental utilities.
  - Funding will be paid directly to the property owner or their authorized representative.
  - The Contractor must enter its application information, status of application and award information in the designated database daily.
  - Selected organizations will be required to use a Common Application to be provided by the County.

**Target Population to be Served:** Small and micro-business, entrepreneurs, artisans, agricultural producers, non-profits, etc. that employ 50 persons or less.

- Eligible businesses and non-profits must be registered in the State of Hawai'i, and owners must be residents of Hawai'i and business is located on Hawai'i Island and non-profits must employ residents of Hawai'i Island and provide direct services to the island's communities. No investment-type businesses or publicly traded businesses will be eligible.
- The program would include an application process and a willingness to be part of the County of Hawaii business database. This database would help develop a Disaster Response and Recovery Plan for future crisis."

The lists were reformatted for clarity to include bullet points. The list of items under "General Program Information" was revised for proofing corrections and to revise the fourth bulleted item to include language inadvertently omitted.

7. Section 3.2.2, Individual Grants to Prevent Housing Displacement. The lists are deleted in their entirety and replaced as follows:

**"Objectives:**

- Payments of 50% or \$500.00 / month of rent, lease, or mortgage, whichever is less, made directly to landlord for eligible primary residences in the County of Hawai'i.
- Provide financial counseling.

**General Program Information:**

- For period March 1, 2020 – December 30, 2020.
- Households must demonstrate they are suffering economic hardship and the inability to pay for such needs due to the impact of COVID-19.
- Full-time resident residing in the County of Hawai'i.
- 18 years of age or older.
- Demonstrates a loss of income directly resulting from the COVID-19 pandemic.
- No asset limit.
- Household income of 100% of AMI or below.
- Selected organizations will be required to use a Common Application to be provided by the County.
- To minimize duplication of services, the Contractor will be required to verify applicant's eligibility, award amount and time period of award with the information in the centralized County selected database.
- The Contractor must enter its application information, status of application and award information in the designated database daily.
- Contractor must use a County designated on-line application."

The lists were reformatted for clarity to include bullet points. The first bulleted item under “Objectives” was revised to include language inadvertently omitted. The third bulleted item under “General Program Information” was revised to include language inadvertently omitted.

8. Section 3.2.3, Non-Government Utilities Assistance. The lists are deleted in their entirety and replaced as follows:

**“Objectives:**

- Payments of up to \$500.00 made directly to non-governmental utility companies for eligible primary residence in the County of Hawai‘i.
- Must have documentation to support non-government utility is for primary residence.
- Provide financial counseling.

**General Program Information:**

- For period March 1, 2020 – December 30, 2020.
- Households must demonstrate they are suffering economic hardship and the inability to pay for such needs due to the impact of COVID-19.
- Full-time resident residing in the County of Hawai‘i.
- 18 years of age or older.
- Demonstrates a loss of income directly resulting from the COVID-19 pandemic.
- No asset limit.
- Household income of 100% of AMI or below.
- Selected organizations will be required to use a Common Application to be provided by the County.
- To minimize duplication of services, the Contractor will be required to verify applicant’s eligibility, award amount and time period of award with the information in the centralized County selected database.
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The lists were reformatted for clarity to include bullet points. The first bulleted item under “Objectives” was revised to include language inadvertently omitted. The third bulleted item under “General Program Information” was revised to include language inadvertently omitted.

If you have any questions, please contact Department of Research and Development at [cohCARES@hawaiicounty.gov](mailto:cohCARES@hawaiicounty.gov).