

**ADDENDUM NO. 8 to RFP #2020-03**  
**REQUEST FOR PROPOSALS CORONAVIRUS RELIEF FUND GRANTS FOR COMMUNITY ASSISTANCE AND**  
**HAWAI'I ISLAND RECOVERY INITIATIVES FOR MARCH 1, 2020 TO DECEMBER 30, 2020**

Category	Question	Answer(s)
Connectivity Enhancement	Is this money available to low income housing to provide Wi-Fi through December 30, 2020?	Connectivity programs should address the greater community and not be specific to a low-income housing project.
Community and Family Resilience	<p>We are working on the narrative for a Community &amp; Family Resilience project.</p> <p>As the project offers services in both East and West Hawai'i, there are a number of staff involved, several of whom have lengthy qualifications and experience, as well as two new positions. Some positions are filled by several people. The section on explaining the roles and qualifications of project personnel currently takes 2 pages, out of the total 5 pages allotted for the narrative.</p> <p>Is it possible to refer to Exhibit A-3, Section B-5, the list of persons who will execute and manage the project and their resumes, rather than include their qualifications in the 5-page narrative?</p>	<p>It is up to each proposer to meet the page limit requirement(s) while submitting what the proposer feels would maximize the potential of being awarded a contract.</p> <p>See <b>Exhibit A-3 Attachment B Required Organizational Documents</b> (attach one set only). # 5 appears to fit the information description of the information you are describing.</p> <p>A list of persons who will execute the project and manage the funded activities. Include descriptions of their education, work experience and qualifications. Current curriculum vitae may be used to provide descriptions of education, work experience and qualifications.</p>
Connectivity Enhancement	<p>I am writing to ask for clarification about the COH-CARES grant. The charter school, Nawahiokalaniopu'u, was interested in applying to address the needs of students in response to COVID-19. Specifically, targeting the Connectivity Enhancement and Family &amp; Community Resilience components of the grant.</p> <p>However, I just spoke with the secretary at County's R&amp;D and she explained that we cannot apply to this grant to address our own individual needs. Can you clarify this? She explained that this grant is specifically looking for the partners to disperse the funds who will then solicit proposals for projects under the various categories.</p> <p>Is the charter school eligible for this grant to propose assistance to increase the capacity of its students for online/distance learning?</p>	<p>Non-profits and for-profit organization are more than welcome to submit a response to the RFP. Connectivity programs should address the greater community and not be specific to individual schools. Individual organization will have an opportunity to apply for grant funds from or connect to awardee(s) to request services.</p>
Food Assistance	Are business/farm owners allowed to apply for the Food Assistance grant with a good plan and budget or is this just for organizations please?	To be eligible, business owners and/or farmers would need to demonstrate how their plan meets the needs of the community by providing food to our island's vulnerable population. The minimum request for awards from the Food Assistance program is \$250,000.
Community and Family Resilience	<p>- Can funds be used for outreach and advertisement of the availability of services funded under this program? Ex. if we have pro-bono and expanded mental health services available, can we purchase radio advertisements so people are aware and use them?</p> <p>- Can funds be used for rent for a separate exam space that was created for potential covid patients? We do not consider this an administrative expense as it is a completely separate portion of the clinic used exclusively for potential covid cases.</p>	<p>Yes, funds can be used to promote the services provided under Community Assistance programs. These advertising expenses would likely be considered Administrative Costs as they are ancillary to the services to be provided.</p> <p>Yes, funds can be used to rent space for health services related to the COVID-19 public health emergency. Lease rent would only be eligible through 12/30/2020. The lease rent would be considered a Program expense.</p>

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Community and Family Resilience	<p>Follow-up Question: We are an integrated Clinic that provides mental, behavioral, case management, and primary care services. As a part of our proactive case management for patients at high risk for severe complications from COVID - upper respiratory chronic conditions, cardiovascular, immunocompromised, and diabetes. We are trying to run reports to identify these patients and make sure they are staying up on their medications and treatment, and find out any barriers to getting the care they need. We were informed by our Electronic Medical Record system, Kareo, that creating this function requires contracting a data processor at a rate of \$250/hr.</p> <p>Is this an eligible cost since its directly related to health and wellness for highest risk patients?</p>	<p>Yes, the cost of this service should be included in your RFP response under budget as an administrative expense. Please refer to <b>Applicant Organizational Budget Exhibit A-2</b>.</p> <p>Administrative Expenses is limited to up to 15% for Community and Family Resilience.</p>
Community and Family Resilience:	<p>Would the County consider self-certification of household income with application language that commits the applicant to attest to the validity of information provided and agreement to participate in any future audits that will result in return of funds provided if there income is determined to be above 100% AMI? In administering emergency assistance programs – both with and without income documentation requirements – our organization data shows that processing of assistance applications increases from 10 days using self-certification to 40 days when income documentation is required. In completing an audit of over 20% of all assistance applications not requiring income documentation, our organization found zero applicants reported incomes over the maximum income amount for the program.</p>	<p>No, self-certification is not an acceptable form of documentation. The County will provide the Awardee(s) with a checklist on acceptable documentation.</p>