

Mitchell D. Roth  
Mayor

Lee E. Lord  
Managing Director

West Hawai'i Office  
74-5044 Ane Keohokālole Hwy  
Kailua-Kona, Hawai'i 96740  
Phone (808) 323-4770  
Fax (808) 327-3563



## County of Hawai'i PLANNING DEPARTMENT

Zendo Kern  
Director

Jeffrey W. Darrow  
Deputy Director

East Hawai'i Office  
101 Pauahi Street, Suite 3  
Hilo, Hawai'i 96720  
Phone (808) 961-8188  
Fax (808) 961-8188

### NOTICE OF PUBLIC MEETING

#### HĀMĀKUA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

NOTICE IS HEREBY GIVEN of the following matters to be considered by the Hāmākua Action Committee in accordance with the provisions of Section 92-7, Hawai'i Revised Statutes.

NOTE: Pursuant to Act 220, Session Laws of Hawaii 2021, which amended the Sunshine Law to allow meetings to be remotely conducted online, effective January 1, 2022, Action Committee Meetings will be held online, and the location listed below for the public to provide testimony on agenda items. The Action Committee meeting can be viewed live online or at a location listed below. Pursuant to the Governor's Emergency Proclamation Related to COVID-19 (Omicron Variant) dated January 26, 2022, the requirement to have at least one in-person meeting location has been suspended through March 25, 2022. No in-person meeting location will be provided during this time period, unless the suspension is earlier terminated or superseded by a separate proclamation.

**DATE:** Tuesday, March 15, 2022

**TIME:** 5:00 P.M.

**PLACE:** This meeting will be held by Interactive Conference Technology (ICT) through Zoom. The public may provide verbal testimony at the meeting by joining online or calling into the Zoom meeting. Members of the public may also attend via Zoom or watch the live stream on the Planning Department's YouTube channel.

To register for verbal testimony please use this online fillable form: <https://tinyurl.com/v4ds4tvr> or contact staff at [cdp@hawaiiicounty.gov](mailto:cdp@hawaiiicounty.gov) or (808)961-8188.

Zoom registration link: <https://tinyurl.com/2yyktem9>

To view the live stream on YouTube, click the following link:  
<https://www.youtube.com/CountyofHawaiiPlanningDepartment>

MAR - 8 PM 3:35  
COUNTY CLERK  
COUNTY OF HAWAII

## AGENDA

### CALL TO ORDER

### ROLL CALL

### ANNOUNCEMENTS

**APPROVAL OF THE MINUTES:** The Action Committee will consider the draft minutes for the November 16, 2021 and January 19, 2022 meetings.

**PUBLIC COMMENT ON AGENDA ITEMS:** Written testimony may be submitted via email at [cdp@hawaiicounty.gov](mailto:cdp@hawaiicounty.gov) or in person at the Hilo or Kona Planning Department, up to two (2) business days prior (Friday, March 11, 2022) to the meeting (see the Notice Section below). In addition, members of the public may provide oral testimony at the meeting on any of the agenda items. To register for access to the Zoom meeting please email [cdp@hawaiicounty.gov](mailto:cdp@hawaiicounty.gov) . With discretion of the Chair of the CDP Action Committee, comments may be made either during the public comment portion of the agenda or just prior to the relevant business item and may be limited to three (3) minutes in length per agenda item.

### BUSINESS:

- 1. Information Sharing:** Sharon Hirota from the County Office of Housing and Community Development will present several programs, including: Emergency Rent Assistance, Homeowner Assistance, Landlord/Tenant Mediation Center, Financial Empowerment Services and the recently launched Coordination Center. Action Committee members are encouraged to share these programs with their networks.
- 2. Message from Parks & Recreation (P&R) Director Maurice Messina:** Director Messina will provide an update regarding Pāpa‘aloa Gym and discuss long term plans for P&R assets in Hāmākua.
- 3. Action Committee Support of Hawai‘i Ports-of-Entry Biosecurity Program (Communication No. 2022-06):** Chair Brad Kurokawa will introduce a draft letter to the Hawai‘i Invasive Species Council outlining Action Committee support for the Hawai‘i Ports-of-Entry Biosecurity Program (see Communication No. 2022-05 for program information). Committee Members will discuss and take action to finalize and transmit the letter.
- 4. Action Committee Priority Setting Exercise:** Action Committee members will engage in an exercise to establish priority implementation projects and interests for 2022. Discussion will include exploring mutual interests between Action Committee members to create investigatory subcommittees and community liaison groups, as applicable. Joint initiatives with community members or partner organizations are encouraged.
- 5. Framework for Action Committee Run Meetings:** As part of the 2022 Roadmapping discussions, some Action Committees have expressed interest in hosting their own official meetings. This discussion is to clarify the framework for that option, establish the general roles/responsibilities, and ensure proper measures are taken to adhere to the State Sunshine Law.

- 6. Election of Action Committee Officers:** The Action Committee will nominate and elect a Chair and Vice-Chair to serve during the 2022 calendar year. Nomination and election to be facilitated by Planning Staff.

**AGENDA FOR NEXT MEETING:** Agenda item suggestions for the Hāmākua Community Development Plan Action Committee meeting on May 17, 2022.

## **ADJOURNMENT**

This agenda and all related documents are available in the Planning Department’s Hāmākua Community Development Plan Action Committee folder via the County of Hawai’i Public Documents Repository: <https://records.hawaiicounty.gov/Weblink/1/fo/109367/Row1.aspx>. These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing [cdp@hawaiicounty.gov](mailto:cdp@hawaiicounty.gov).

**NOTICE:** The purpose of the public hearings is to afford all interested persons a reasonable opportunity to be heard on the above items. A person desiring to submit oral or written testimony shall indicate their name and whether the testimony is on their behalf or as a representative of an organization or individual. Written testimony can be submitted via email or hard copy. Hard copies should include an original and nine copies and be submitted no later than 4:30pm two days prior to the hearing date.

Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at (808) 961-8288 as soon as possible, but no later than five working days prior to the meeting date, to arrange for accommodations. “Other reasonable modification” refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged.

If you are a lobbyist, you must register with the Hawai’i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai’i County Code). A lobbyist means, “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” (Article 15, Section 2-91.3(a)(6), Hawai’i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai’i 96720.

HĀMĀKUA CDP ACTION COMMITTEE