

**DIRECTOR’S QUARTERLY INFORMATIONAL REPORT  
TO THE ENVIRONMENTAL MANAGEMENT COMMISSION**

**October 24, 2023  
Agenda item VI**

**1. LEGISLATIVE UPDATE**

1. County Council (Since last report posted on 7/20/23)

ITEM	DESCRIPTION	CURRENT STATUS
Completed items		
Comm. 400	Presentation by AECOM for Puna Wastewater Feasibility Plan and Pāhoa Wastewater Feasibility Study	Presented to CRCOC 9/5
Comm. 441	Nominates Gonzalo Garcia to EMC for term ending 12/31/27.	Positive rec. GOEAC 9/19 Confirmed by Council 10/4
Res. 259-23	5-year lease agreement for one wide format plotter/scanner	Adopted by Council 9/20
Res. 261-23	5-year lease agreement for two multi-function printers	Adopted by Council 9/20
Res. 281-23	5-year lease agreement for a landfill bulldozer	Positive rec. 10/3 FC Adopted by Council 10/18
Res. 282-23	5-year lease agreement for a landfill compactor	Positive rec. 10/3 FC Adopted by Council 10/4
Res. 309-23	5-year lease agreement for five multi-function printers	Adopted by Council 10/18
Current items		
Res. 305-23	Allows receipt of \$1,522,130 in federal funds to DEM for reusable foodware grant	Positive rec. FC 10/17
Bill No. 88	Allows receipt of \$1,522,130 in federal funds to DEM for reusable foodware grant	Positive rec. FC 10/17
Bill 94	Authorizes up to \$100 million in General Obligation Bonds to Hilo WWTP for construction	Positive rec. FC 10/17

2. Legislature

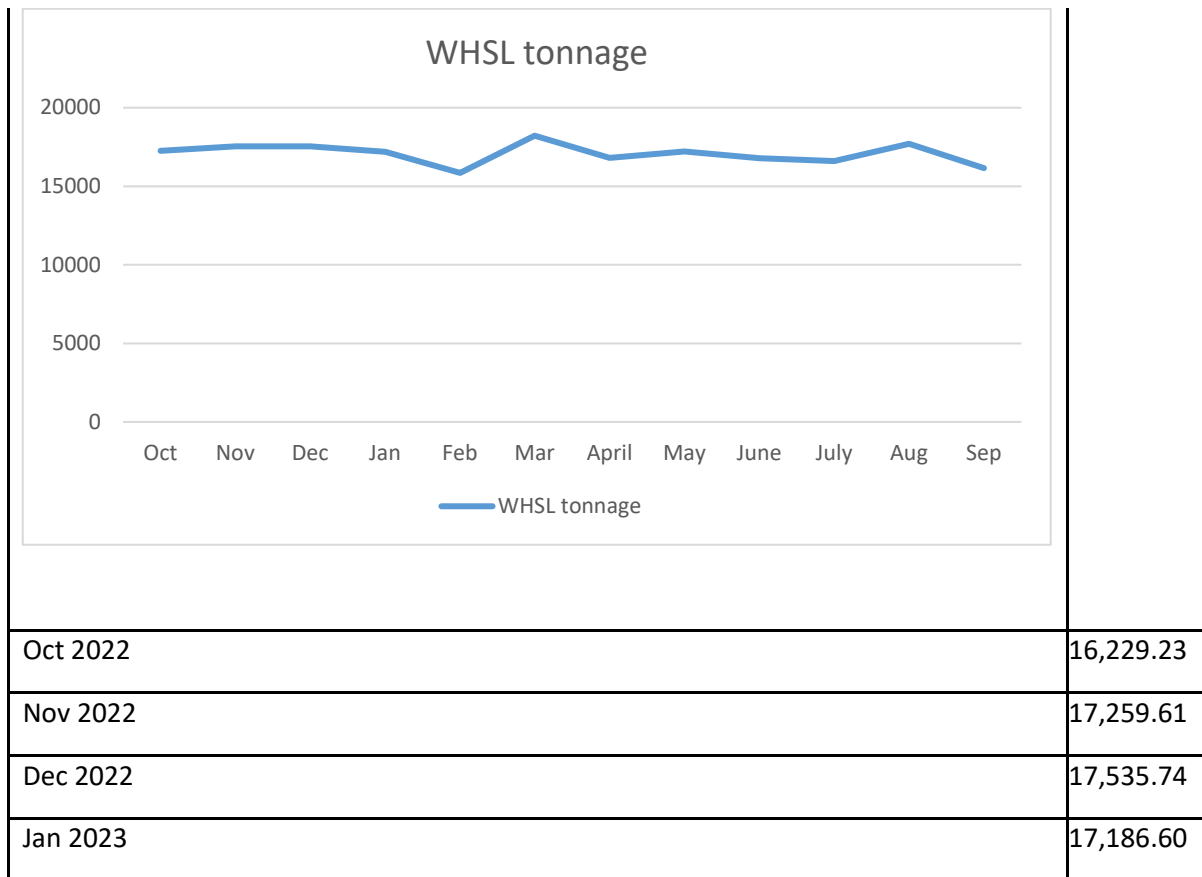
The 2024 legislative session will open on January 17, 2024. The Department of Environmental Management will monitor legislation and provide testimony in support of bills that improve recycling rates, reduce waste generation, support extended producer responsibility, and support the recommendations of the cesspool conversion working group.

**2. SOLID WASTE DIVISION PROJECTS AND UPDATES**

**RELOAD FACILITY UPDATE (new data shaded in gray)**

<b>Month/Year</b>	<b>Total Tons Taken to Sort Station</b>
Oct 2022	4,091.66
Nov 2022	4,131.77
Dec 2022	4,362.12
Jan 2023	4,221.43
Feb 2023	3,827.83
Mar 2023	4,173.38
Apr 2023	3,799.26
May 2023	3,993.36
Jun 2023	4,324.80
July 2023	4,430.82
Aug 2023	4,091.16
Sep 2023	3,792.82
<b>Total</b>	<b>49,240.41</b>

**WHSL MONTHLY LANDFILL TONNAGES**



Feb 2023	15,849.21
Mar 2023	18,217.83
Apr 2023	16,809.28
May 2023	17,215.66
Jun 2023	16,789.75
July 2023	16,597.59
Aug 2023	17,693.23
Sept 2023	16,143.91
<b>Total</b>	<b>204,834.15</b>

### MONTHLY TRANSFER STATION TONNAGES

Month/Year	EHRSS	WHSL
Oct 2022	3,183.58	3,481.96
Nov 2022	3,184.00	3,619.62
Dec 2022	3,451.66	3,775.82
Jan 2023	3,345.50	3,840.45
Feb 2023	2,975.84	3,350.62
March 2023	3,239.10	3,939.63
Apr 2023	2,940.49	3,561.94
May 2023	3,113.09	3,622.57
Jun 2023	3,412.17	3,657.98
July 2023	3,555.25	3,867.92
Aug 2023	3,180.37	3,753.74
Sep 2023	2,981.49	3,506.66
<b>Total</b>	<b>38,562.54</b>	<b>43,978.91</b>

The above table includes data on the waste disposed in the landfill (not the greenwaste or recycling data).

1. Recycling and Landfill Diversion updates

1. EPA SWIFR grant for reusable foodware and bottleware

See press release:

**OCTOBER 12, 2023**

**EPA Announces Two Grants to Develop a Reusable Food and Drinkware System in Hilo, including \$1.5 Million to Hawai‘i County and over \$600,000 to the University of Hawai‘i Sea Grant**

***Zero Waste Hawai‘i Island and Perpetual Facilitate Groundbreaking Effort with Hawai‘i County and the University of Hawai‘i Sea Grant to Reduce Waste from Disposable Cups, Bottles, and Food Containers***

(Hilo, HI) – The U.S. Environmental Protection Agency (EPA) has announced the selection of two complementary grants to support the design and implementation of a city-scale, reusable foodware and refillable bottle system in Hilo that aims to eliminate the generation of waste from disposable food service ware.



On September 13, EPA announced that Hawai‘i County Department of Environmental Management was selected to receive \$1,522,130 through the EPA’s Solid Waste Infrastructure for Recycling (SWIFR) grant program to fund reuse system infrastructure and equipment. On October 12, EPA announced that the University of Hawai‘i Sea Grant College Program (Hawai‘i Sea Grant) was selected to receive \$622,000 through the EPA’s Pollution Prevention: Environmental Justice through Safer and More Sustainable Products program. This grant will provide technical assistance

to local businesses, schools, and community organizations that provide meals, to enable them to make the transition to the reuse system.

“We are excited to begin working with our community to implement this groundbreaking city-wide reusable foodware and refillable bottle system in Hilo,” said Hawai‘i County Mayor Mitch Roth. “Our residents have been advocating for more recycling and waste reduction systems, and we now have the opportunity to give them more options thanks to the hard work of our

Environmental Management team and the trust and assistance of the U.S. Environmental Protection Agency.”

Hilo is a population center in Hawai‘i County, not an official municipality, and it is governed at the county level.

The grant to Hawai‘i County will fund reuse infrastructure in Hilo, including collection bins for reusable containers, transport vehicles, a dishwashing machine, code scanners, and a technology platform to support asset tracking and management. The funding is allocated through the EPA’s Solid Waste Infrastructure for Recycling grant program, which was authorized by the 2021 Infrastructure Investment and Jobs Act (IIJA).

A second EPA grant to the University of Hawai‘i Sea Grant College Program will provide technical assistance to businesses that make or serve food in Hilo to enable their participation in the reusable foodware system. Technical assistance will include on-site assessments, the provision of written materials and online training, and other support. The funding is allocated through the Pollution Prevention: Environmental Justice through Safer and More Sustainable Products program, also authorized under the IIJA. The project will improve human health and the environment in Hilo by decreasing waste from disposable items and reducing human exposure to chemicals of concern, such as per- and polyfluoroalkyl substances (PFAS), which can be present in disposable foodware and migrate from the packaging into the food. The system will positively impact disadvantaged communities in Hilo, focusing on serving intergenerational families, the unhoused, and Native Hawaiians.

“Hawai‘i Sea Grant is thankful to have EPA support our partnership with Zero Waste Hawai‘i Island and Perpetual to address plastic pollution at the source,” said Dr. Darren T. Lerner, director of Hawai‘i Sea Grant. “We are excited to bolster the health and resilience of our coastal communities by providing safe, affordable, and reusable foodware options to our local schools and businesses in Hawai‘i.”

Research shows that switching half of Hilo’s disposable foodware to reusables would lead to a reduction of 500 tons of solid waste annually and more than 3,000 tons of greenhouse-gas emissions. A successful reuse system in Hilo can demonstrate how reuse works at a city scale, catalyzing the adoption of reuse systems in cities across the U.S., with the potential to lead to reductions of plastic pollution and greenhouse-gas emissions of a vastly greater magnitude.

Perpetual facilitates the Hilo reuse project by partnering with cities, local nonprofits, reuse service providers, foodservice establishments, and other stakeholders to design and implement immersive reuse systems that eliminate single-use disposables. Perpetual brings strategic expertise to facilitate the community design process, mobilize funding for infrastructure and transition costs, facilitate the selection of reuse service providers, offer on-the-ground support for system set-up and launch, and share best practices for other communities to create their own systems. Perpetual works closely with Vessel Works, a non-profit organization that collaborates with communities, businesses, government, and industry to design actionable initiatives to move toward circularity.

In Hilo, Perpetual has partnered with Zero Waste Hawai‘i Island (ZWHI), a local nonprofit that connects diverse Hawai‘i Island communities to achieve zero waste, to facilitate a community-driven process across Hilo to design and implement an inclusive, sustainable, reusable foodware system that is rooted in the Hawaiian values of kanaka, ‘āina, and akua connections (People, Land, and Spirit). K. Kuulei Kanahale, ZWHI’s cultural advisor, shared about the “Ku‘i and Kani in Pana‘ewa” event held August 12, planned to gather input on the reuse system while engaging cultural practices like pounding taro and making music. “We’re recontextualizing zero waste to uplift Native Hawaiian people and perspectives as leaders in the field of environmental protection. Our community engagement process centers aloha ‘āina, community wellness, and the restoration of family systems as a significant counterpart to reuse in Hilo.”

The complementary EPA grants offer a unique opportunity to implement a city-scale reuse system including sufficient dishwashing capacity, a city-wide network of public collection bins, and efficient logistics to support the circulation of reusable items, and outreach and education for participating businesses and customers. One goal of this scaled approach is to enable a similar level of convenience as single-use disposable items. Insights from various business pilots of reusable food and drinkware have indicated that one of the greatest challenges to implementing reusable systems is the lack of scaled infrastructure. The Hilo reuse system is prioritizing city-wide scale to unlock critical benefits and accessibility for businesses and individuals that are only available with a city-scale reuse ecosystem in place.

While reusables offer a compelling solution to disposable waste, they are not often equitably available. Disadvantaged communities often rely on the convenience and low cost of to-go foods, and alternatives can be expensive or inconvenient. Since April, ZWHI, with support from Perpetual, has been addressing these challenges around equity, affordability, and convenience through a highly participatory outreach effort to solicit input from businesses, nonprofits, local officials, and residents.

“We greatly appreciate EPA’s support, which will fund critical reuse infrastructure that will offer an alternative to single-use disposables and help address the plastic pollution crisis,” said ZWHI Program Director Jennifer Navarra. “This initiative is enabling communities to forge a more sustainable economy – one in which we work to repair food and family systems, respect ancestral practices, promote Indigenous education, and strengthen our relationship to the land – while empowering each person to take responsibility for their own waste.”

Generous grants from the Walmart Foundation, the 11th Hour Project – a program of the Schmidt Family Foundation, the Plastic Solutions Fund, and the Overbrook Foundation – make it possible for Perpetual and Zero Waste Hawai‘i Island to facilitate and support Hilo. Moreover, Perpetual is launching city-scale reusable foodware systems in three other markets including Galveston, TX, Ann Arbor, MI, and Savannah, GA, and is partnering with local nonprofits in each respective city to design and launch the system.

“We are delighted to be partnering with Zero Waste Hawai‘i Island, Hawai‘i County, and the University of Hawai‘i Sea Grant College Program to support the design and implementation of a holistic, equitable reuse system that is accessible to everyone in Hilo,” said Dagny Tucker, co-founder of Perpetual. “These two grants will each contribute critical funding for establishing a

reuse system at city scale that will drive significant community, economic, and environmental benefits for the city and the island as a whole.”

In late October, the partner organizations will co-host a series of in-person workshops in Hilo to solicit community perspectives on how the reusable foodware system would work best for them, with questions about system design, materials, and return incentives. Workshop materials will be provided in Hawaiian, Japanese, Tagalog, and English. Attendance will be free of charge and food and drink will be provided. For more information, see <https://www.zerowastehi.org/upcoming-events>

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## 2. Solid Waste Operational Study update

Data collection and stakeholder interviews are ongoing. Commissioners are being contacted by the consultant, Element Environmental. Project completion is still on track for October 2024.

## 3. **WASTEWATER DIVISION PROJECTS AND UPDATES.**

### 1. Pāhala and Nā‘ālehu Large Capacity Cesspool Closure AOC

(Updates on this project are posted at

<https://www.hawaiicounty.gov/departments/environmental-management/pahala-naalehu/>)

A district-wide meeting was held to discuss the results of the **Pāhala** PER and to give a status update on the Nā‘ālehu PER on August 24, 2023, at the Nā‘ālehu Community Center. The next district-wide semi-annual public informational outreach meeting will be scheduled in February 2024.

### 1. Update on Pāhala Environmental Information Document

In compliance with the federal consent order, the County is engaging with the public to solicit feedback on the options explored in the Preliminary Engineering Report (PER). The U.S. Environmental Protection Agency in its response letter has accepted the information in the County’s submittal but has not approved the consultant’s recommendation of any particular option. Surveys were mailed out 174 lot owners in the LCC closure area. A public meeting was held September 28, at the Pāhala Community Center to review the Pāhala PER in detail and to solicit public input on preferences for the next step, the Environmental Information Document (EID), which is due to be submitted to EPA by January 27, 2024. The final deadline for the County to close the large capacity cesspools is July 21, 2026.

### 2. Update on Nā‘ālehu Preliminary Engineering Report and Environmental Information Document

In compliance with the federal consent order, the County is engaging with the public to solicit feedback on the options explored in the Preliminary Engineering Report. EPA has accepted the PER. A public meeting will be held at 6 p.m. Thursday, November 16, at the Nā‘ālehu Community Center. The Environmental Information Document is expected to be due to EPA in April 2024. The final deadline for the County to close the large capacity cesspools is December 31, 2027.

2. West Hawai'i wastewater projects
3. Hilo WWTP upgrades
4. Wastewater plans
  1. Addition of wastewater services for the Puna District<sup>1</sup>
  2. Puakō and South Kohala Regional Wastewater Master Plan
  3. Cesspool Conversion Plan
  4. Integrated Wastewater Master Plan
  5. Sewer Rate Study

**4. INFORMATION REQUESTS FROM COMMISSIONERS**

1. What options are available, if any, for removing derelict or abandoned vehicles on roads in limbo and public property? (McIntosh)

Response from the Derelict and Abandoned Vehicles Section:

The Derelict/Abandoned Vehicle Section is responsible for removing vehicles that are deemed derelict or abandoned by the Hawai'i County Police Department and are located within 10 feet of any public or private road with public access, as well as all real property owned by the state, county, or federal government. Registered vehicle owners and property owners are encouraged to apply for the Section's Vehicle Disposal Assistance Program (VDAP) to properly dispose of junked or derelict vehicles on their private property. Please see the Section's VDAP application for more information and eligibility.



<sup>1</sup> VII.3.4.1: Puna wastewater website: <https://storymaps.arcgis.com/stories/50e624065fa641598326febe6316327b>



# Pāhala Large Capacity Cesspool Closure

Environmental Information Document and Preliminary Engineering Report Follow up

County of Hawai'i

September 28, 2023

Pāhala Community Center



## TONIGHT'S AGENDA

- Purpose of this meeting
- Cesspool closure milestones for Pāhala
- Recapping Treatment Alternatives Option
- Feedback the different treatment alternative options described within Preliminary Engineering Report (PER).
- Overview of Environmental Information Document
- Next Steps
- Questions & Answers
- Closing and Survey

## PURPOSE OF THIS MEETING

- General overview on the Environmental Information Document (EID), and seek community members' participation during development of EID
- Allow community members the opportunity to provide additional feedback and/or questions on the different treatment alternative options described within Preliminary Engineering Report (PER).
- Allow community members the opportunity to solicit oral and/or written comment. Members will be allowed to provide oral comments before, during, and after this meeting.

## PĀHALA CESSPOOL CLOSURE MILESTONES

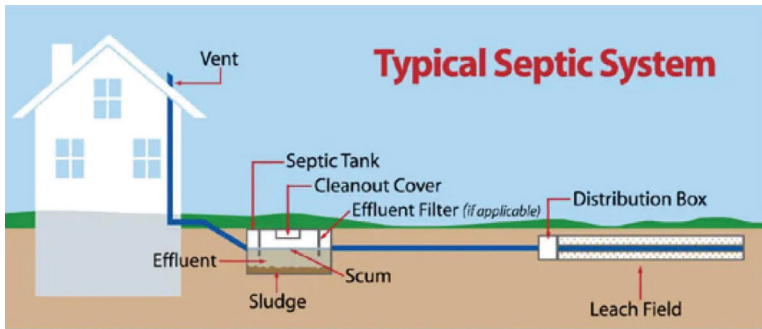
2022 AOC revision

- ✓ Launch webpage – 30 days after 8-22-22 (Aug. 12, 2022)
- ✓ Initial public meeting – 45 days after 8-22-22 (Aug. 31, 2022)
- ✓ Feasibility Evaluation Report (FER) – 60 days after 8-22-22 (Oct. 21, 2022)
- ✓ Preliminary Engineering Report – 180 days after FER approval (Jul. 31, 2023)
- **We are here**
- Environmental Information Document – 180 days after PER approval
  - Due January 27, 2024
- Implementation Plan – 30 days after approval of EID
- **Large Capacity Cesspool closure – No later than July 21, 2026**





# OPTION 3: INDIVIDUAL WASTEWATER SYSTEM - COUNTY MAINTENANCE PROGRAM

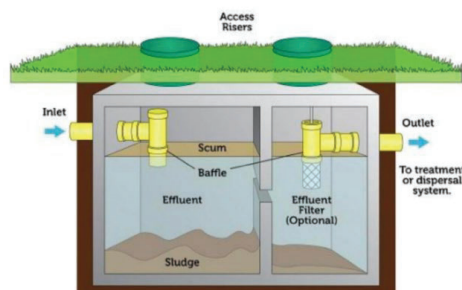
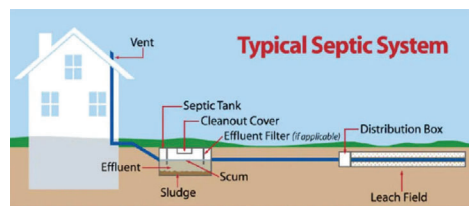


- County funds and manages project of the construction of IWS. IWS typically consist of a septic tank, disposal systems (leach field or seepage pit), and interconnecting piping between IWS and existing dwelling.
- County will administer and manage a maintenance program for IWS. Maintenance program will establish rules and regulations, for monthly fees/ penalties, County monitoring and reporting, and IWS educational information for homeowners.



## OPTION 4a: INDIVIDUAL WASTEWATER SYSTEM - OPERATING PERMIT (COUNTY PROJECT)

- County funds and manages project for the construction of IWS. IWS typically consist of a septic tank, disposal systems (leach field or seepage pit), and interconnecting piping between IWS and existing dwelling.
- County will administer an operating permit program to IWS homeowners, which homeowners will be responsible for the operating and maintenance, monitoring and record keeping of their own IWS. This would include homeowners being responsible for hiring service providers for trouble calls, conducting repairs, and periodic pumping of septic tank.



## OPTION 4b: INDIVIDUAL WASTEWATER SYSTEM - OPERATING PERMIT (VOUCHER PROGRAM)

- County will administer a voucher program which will grant homeowners with funding to hire Professional Engineer to design new IWS and hire Contractor to construct IWS.
- Homeowner will be responsible to hire and coordinate with Professional engineer for placement of IWS and overall design of IWS.
- Homeowner will be responsible for hiring contractor to construct IWS.
- County will administer an operating permit program to IWS homeowners, which homeowners will be responsible for the operating and maintenance, monitoring and record keeping of their own IWS. This would include homeowners being responsible for hiring service providers for trouble calls, conducting repairs, and periodic pumping of septic tank

# FEEDBACK ON WASTEWATER TREATMENT OPTIONS

- Open discussion for any questions/comments
- Surveys mailed to owners of affected AOC properties
- DEM continues to receive any written comments from the public via email: [cohdem@hawaiiicounty.gov](mailto:cohdem@hawaiiicounty.gov)



County of Hawai'i  
Department of Environmental Management  
Pāhala Wastewater Treatment Preference Survey • 9/28/2023

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Street address of affected property: \_\_\_\_\_  
Mailing address: \_\_\_\_\_

See status updates and information from previous presentations:  
<https://www.hawaiiicounty.gov/departments/environmental-management/pahala-naalehu/>

My preference for wastewater treatment that is protective of surface water and underground sources of drinking water for my property in Pāhala is: (choose one of the below options and/or write a comment on the back page)

1.  Package plant and new collection system;
2.  Package plant connected to the existing collection system;
3.  Individual Wastewater System - Maintenance contract model program;
- 4a.  Individual Wastewater System - Operating permit model (County project);
- 4b.  Individual Wastewater System - Operating permit model (Voucher program);
- X.  Not enough information to make a decision – I would like to be contacted (My questions are on the back of this page).

## WHAT IS AN ENVIRONMENTAL INFORMATION DOCUMENT (EID)

- The EID is an analysis of the environmental impacts of the proposed project alternatives, including the “no action” alternative.
- The EID will describe the proposed project alternatives, project need, existing and surrounding land uses, existing environment, impacts, and mitigation measures.
- The EID will meet the criteria set forth within the Administrative Order on Consent (AOC).
- The EID will also include consultation (via consultation letter) with State and Federal agencies, County departments, public utilities, affected AOC properties, and other stakeholders.

## ENVIRONMENTAL TOPICS TO BE COVERED IN THE EID

- The EID will look at the following environmental topics for the different treatment alternative options
  - Climate
  - Physiography (Topography, Geology, Soils)
  - Water Resources
  - Natural Hazards (Sea Level Rise, Flood and Tsunami Threat, Hurricane and Wind Hazards, Seismic Hazard, Volcanic Hazard, Fire Hazard)
  - Flora & Fauna
  - Cultural, Historical, and Archaeological Resources
  - Air Quality & Odors
  - Noise
  - Energy and Natural Resources (Energy Sources, Water Resources, Land Use)
  - Roadways and Traffic
  - Hazardous Materials
  - Socioeconomics & Environmental Justice
  - Sustainability
  - Human Health and Safety

## HOW THE COMMUNITY CAN PARTICIPATE DURING PREPARATION OF EID

- Affected AOC property owners receiving consultation letters: Provide feedback during the requested response timeline during consultation
- Other Pāhala community members: provide written comments to [cohdem@hawaiicounty.gov](mailto:cohdem@hawaiicounty.gov)
- Assist the County with identifying other interested parties or stakeholders that should be included for consultation

## NEXT STEPS FOR PĀHALA

- EID consultation outreach
- County will be continuing with preparation of draft EID
- We will be available for individual talk story sessions.
- Future meeting notices will be mailed and emailed to our current contact list, the Ka'ū Calendar, posted to West Hawai'i Today, the Hawai'i Tribune-Herald, the DEM website, and the two community centers in Pāhala and Nā'ālehu at least 14 days prior.
- See our website for updates, meeting recordings, and documents.

## RESOURCES FOR MORE INFORMATION

- County website
  - <https://www.hawaiicounty.gov/departments/environmental-management/pahala-naalehu/>
- DEM YouTube channel
  - [www.youtube.com/@cohenvironmentalmanagement](http://www.youtube.com/@cohenvironmentalmanagement)
- EPA website
  - <https://www.epa.gov/uic/closure-cesspools-pahala-and-naalehu-administrative-order-consent-county-hawaii>
  - Pahala PER available to check out from Pahala Library



## YOUR INPUT IS VALUABLE!

- If you have any questions, provide them to us tonight or email

**cohdem@hawaiicounty.gov**

- Reminder: Please sign in to ensure notification of future meetings

**Mahalo for your participation in tonight's meeting – Questions?**

**<https://www.hawaiicounty.gov/departments/environmental-management/pahala-naalehu/>**

**808 961 8099**

**cohdem@hawaiicounty.gov**

**brenda.iokepa-moses@hawaiicounty.gov**



**COUNTY OF HAWAII - DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**  
**Solid Waste Division - Derelict/Abandoned Vehicle Section**  
345 Kekūanāo‘a Street, Suite 41 Hilo, Hawaii 96720  
Tel: (808) 961-8552 • Fax: (808) 961-8553  
[www.hawaiizerowaste.org/recycle/automotive](http://www.hawaiizerowaste.org/recycle/automotive)

**VEHICLE DISPOSAL ASSISTANCE PROGRAM**

The Vehicle Disposal Assistance Program (“VDAP”) provides Hawai‘i County residents with the opportunity to legally and properly dispose of up to two permanently junked or derelict vehicles each fiscal year. This service is provided free of charge to residents and is subject to fund availability. Upon approval, the vehicle may be towed and disposed of. Please review these requirements carefully. While the goal of this Program is to assist residents with safe and efficient services, failure to comply with these requirements will result in an automatic denial of your application.

**VDAP Application Requirements**

***Disposing of a Junked Vehicle***

- The applicant must be the registered and legal owner.
- The vehicle being disposed of must first be registered as permanently junked by the Vehicle Registration and Licensing Division (VRL). A copy of the Certificate of Title stamped “PERMANENTLY JUNKED” by VRL must be submitted with the application.
- A copy of the applicant’s government issued photo-identification must be submitted with the application.

***Disposing of a Derelict Vehicle (No Title)***

- If there is no title, the vehicle must meet the following criteria to be deemed derelict as defined under HRS Sec.290-8 (see below).

**§290-8 Derelict vehicle.** A vehicle shall be deemed a derelict vehicle by the administrative head of the county agency designated to carry out section 290-1, or by the executive director or a representative of the executive director of the Hawaii public housing authority in the case of a vehicle that has been abandoned on property owned, managed, or administered by the authority, if a part has been removed or material damage to the vehicle has rendered the vehicle inoperable and one of the following conditions exists:

- (1) The vehicle is registered for the current registration period and the registered and legal owners no longer reside at the addresses on record with the county director of finance;
- (2) The vehicle has been registered for the current or previous registration period and the registered and legal owners disclaim ownership, or a notice of transfer has been submitted by the registered and legal owners and recorded with the director of finance and the new owner has not transferred the title or registration into the new owner's name within thirty days of release;
- (3) The vehicle identification number and license plates have been removed so as to nullify efforts to locate or identify the current registered and legal owners;
- (4) The vehicle has not been registered for the previous twelve month period; or
- (5) The vehicle registration records of the county director of finance contain no record that the vehicle has ever been registered in the county.

- The applicant must be the property owner where the vehicle is located. Property owners will be verified with the County of Hawaii Real Property Tax Office.
- A copy of the applicant's government issued photo-identification must be submitted with the application.
- A color photo of the vehicle being disposed of must be submitted with your application.

### **Vehicle Eligibility:**

- The vehicle must be a standard passenger vehicle, pick-up truck, or van that weighs no more than 3 tons (6,000 lbs.). Heavy equipment, mini-buses, and any other vehicle over 3 tons are not eligible for this program.
- The vehicle can have a maximum of five (5) tires, mounted or within the vehicle. If any vehicle has more than five (5) tires, the vehicle recycling facility has the right to charge the registered owner for the extra tires or refuse the vehicle in its entirety.
- The vehicle must be clean and clear of household trash, hazardous waste, extra tires, and any other excessive waste items. Determination of "excessive waste" will be made at the discretion of the vehicle disposal facility.

### **Towing Eligibility:**

- The vehicle must be parked legally on the road or within the property owned by the applicant. If the applicant does not own the property in which the vehicle is located, the applicant is required to obtain notarized written approval from the property owner and submit that written approval to the County.
- The vehicle must be located within 20 feet of the nearest roadway and accessible to be towed. If this requirement is not met, the vehicle will not be towed.

### **Submitting Applications:**

- Applications can be submitted via the U.S. Postal Service or delivered in person to 345 Kekūanāo'a Street, Suite 41, Hilo, Hawai'i 96720 or emailed to [VDAP@hawaiiicounty.gov](mailto:VDAP@hawaiiicounty.gov).
- The applicant will be contacted by the Abandoned Vehicle Section once the review process is completed.

**COUNTY OF HAWAI'I - DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
Solid Waste Division - Derelict/Abandoned Vehicle Section**

345 Kekūanāo'a Street, Suite 41 Hilo, Hawai'i 96720

Tel: (808) 961-8552 • Fax: (808) 961-8553

[www.hawaiizerowaste.org/recycle/automotive](http://www.hawaiizerowaste.org/recycle/automotive)

**VEHICLE DISPOSAL ASSISTANCE PROGRAM – APPLICATION**

**APPLICANT INFORMATION** (Please print legibly):

Registered or Property Owner Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner (s Name) (if different from above): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**VEHICLE INFORMATION** (Please print legibly):

Location of Vehicle: \_\_\_\_\_

License Plate No.: \_\_\_\_\_ VIN: \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Body-Type: \_\_\_\_\_ Color: \_\_\_\_\_

- Do you have a copy of the Certificate of Title stamped PERMANENTLY JUNKED? \_\_Yes \_\_No
- If you answered NO above, does the vehicle meet the criteria to be deemed derelict under HRS-290-8? \_\_Yes \_\_No

*By initialing below the property owner(s) covenants that the vehicle mentioned above meets the criteria to be deemed a derelict vehicle defined under HRS 290-8.*

**X**

\_\_\_\_\_  
Initial(s)

***I am/we are the registered or property owner(s) of the vehicle or property listed above and hereby authorize the County of Hawai'i to dispose of the vehicle listed above. I/we release the County of Hawai'i from any liability or claims on the vehicle listed above after it has been disposed of.***

\_\_\_\_\_  
**Signature of Registered or Property Owner**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Registered or Property Owner**

\_\_\_\_\_  
**Date**

**FOR OFFICIAL USE ONLY**

**Date Received:** \_\_\_\_\_ **Received By:** \_\_\_\_\_

\_\_\_ Application complete, signed, and dated

\_\_\_ Copy of PERMANENTLY JUNKED title

\_\_\_ Copy of valid government issued ID

\_\_\_ Two vehicles/year

\_\_\_ Property owner verification

\_\_\_ Vehicle on application matches vehicle on title

**DAV Inspection:**

Date of inspection: \_\_\_\_\_

- 1. Does the vehicle information match the application? Y or N
- 2. Is the vehicle within 20 ft of the nearest roadway? Y or N
- 3. Is the vehicle accessible to tow? Y or N
- 4. Is the vehicles 3 tons or less? Y or N
- 5. Is the vehicle free and clear of all rubbish, hazardous waste, etc.? Y or N
- 6. Does the vehicle have 5 tires or less on or within the vehicle? Y or N

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspected By: \_\_\_\_\_

Approved \_\_\_ Rejected \_\_\_

Reason for Denial (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

Date & Time Contacted: \_\_\_\_\_