



HAWAII FIRE DEPARTMENT

Fire Administration : 25 Aupuni St. Suite 2501, Hilo, HI 96720 (808) 932-2900

Prevention Bureau HILO : 25 Aupuni St. Suite 2501, Hilo, HI 96720 (808) 932-2911

Prevention Bureau KONA : 74-5044 Ane Keohokalole Hwy, Bldg E. Kailua Kona, HI 96740. (808) 323-4760

PUBLIC EVENT REQUEST FORM

Please submit this request form a minimum of **two weeks** prior to the requested program date.
After your submittal is reviewed, you will be notified by email if HFD will be able to assist you with your request.

Disclaimer: The submission of this form does not guarantee approval of your request.

Date of Request: _____

Group/Organization: _____

Contact Person: _____

Contact Phone Number: _____ E-Mail: _____

Address where program is to be presented:

Requested Program Date: _____ # of adults: _____ # of Children: _____

Requested Program Times / Length: _____

Type of Program Requested:

Station Visit/Tour Apparatus Display Parade Prevention/Safety Education/Booth/Fair Other

Please describe briefly what assistance you would like for the event you are requesting. i.e. Fire Truck for display, Career Fair, etc. If applicable, please add the station you would like to request for your event:

This form may be returned through:

E-mail to fire@hawaiicounty.gov

Printed and mailed to: Hawaii Fire Department 25 Aupuni St. Suite 2501, Hilo, HI 96720

For questions, please call HFD Administration at 808-932-2900.